



Report of Policy and Guidelines
of
CARATS, Inc.

July 13, 2018

The Policy Guidelines are an elaboration of responsibilities as delineated in *CARATS, Inc. Constitution and Bylaws*. They are intended as an aid to officers and committee chairpersons in the efficient performance of their duties.

The Policy and Guidelines Committee of 2016-18 reports the following:

1. During the biennium communications were sent to Chapter Presidents requesting edits, amendments and/ or additions to the Policy and Guidelines
2. The Policy and Guidelines Committee met by conference calls, reviewed the document and agreed on recommended changes, editing and formatting of the document.
3. The Committee has incorporated additions from the Internal Auditing Committee and the Archives Committee.

On behalf of the committee, we thank you for the opportunity to serve our National Organization of the CARATS, Incorporated.

Respectfully Submitted,

Carat Tyna Davis, Chair
Carat Brenda Willingham, National Parliamentarian
Carat Deborah Bailey
Carat Deborah Bibb
Carat Cheryl Mason-Dorman
Carat Linda Thomas
Carat Judy Woods-Williams